

### Misoprostol for Post Partum Hemorrhage in Low Resource Settings

### Sub-agreement between Gynuity Health Projects and the International Federation of Gynecology and Obstetrics

**Project Period: 2010 - 2014** 

**Proposed Sub Agreement Activities** 

Submitted March 11<sup>th</sup>, 2010 by the International Federation of Gynecology and Obstetrics to Gynuity Health Projects

### Misoprostol for Post Partum Hemorrhage in Low Resource Settings Sub-agreement between Gynuity Health Projects and the International Federation of Gynecology and Obstetrics

### International Federation of Gynecology and Obstetrics (FIGO)

Responsible Person: Hamid Rushwan - Chief Executive

### Introduction:

FIGO was founded in 1954 as a professional organisation bringing together obstetrical and gynecological associations from 124 countries/territories distributed over five world regions.

It has organised a World Congress of Gynecology and Obstetrics every three years since 1954.

Headquarters: London, UK

### Vision:

FIGO has a vision that women of the world achieve the highest possible standards of physical, mental, reproductive and sexual health and wellbeing throughout their lives.

### Mission Statement:

The International Federation of Gynecology and Obstetrics (FIGO) shall be a professional organisation that brings together obstetrical and gynecological associations from all over the world.

FIGO shall be dedicated to the improvement of women's health and rights and to the reduction of disparities in health care available to women and newborns, as well as to advancing the science and practice of obstetrics and gynecology. The organisation shall pursue its mission through advocacy, programmatic activities, capacity strengthening of member associations and education and training.

### Values:

The values of the organisation shall be those of: innovative leadership, integrity, transparency, professionalism, respect for cultural diversity and high scientific and ethical standards.

### **Overall Goals:**

Improvement of the health and wellbeing of women and newborn children worldwide.

Raising the status of women and enabling their active participation to achieve their reproductive and sexual rights with access to efficient education and services throughout the life cycle.

Upgrading the practice of obstetrics and gynecology through education and training and research to maintain a high standard of professionalism and ethical adherence.

### Commitment:

Encouraging all efforts for raising the status of women and for advancing their role in all issues related to women's health.

- 1. Promoting sexual and reproductive health and rights and services through education, research and advocacy, as well as through the provision of accessible, efficient, affordable, sustainable and comprehensive reproductive health services.
- 2. Emphasising the importance of achieving the Millennium Development Goals (MDG) by 2015. FIGO is committed to accelerating its efforts and activities to reach MDG targets, especially in the area of safe motherhood and newborn health
- 3. Continually upgrading the practice of gynecology and obstetrics through research, education and training, and by maintaining the highest levels of professionalism and scientific and ethical standards.
- 4. Improving communication with and between member associations and building the capacities of those from low-resource countries through strengthening leadership, management, good practice and the promotion of policy dialogues.
- 5. Strengthening capacities to enable societies to play a pivotal role in the development and implementation of sustainable programmes aimed at the improvement of care available to women and newborns, especially for poor and underserved populations

### **Existing programs and services**

### FIGO MAJOR INITIATIVES:

### **Saving Mothers and Newborns Initiative**

 To reduce maternal and newborn morbidity and mortality and contribute to the achievement of MDG goals 4 and 5 in a series of low income countries.  To build and sustain the capacity of the ob/gyn and midwifery societies in the participating developing countries to conduct essential projects relevant to the promotion of safe motherhood and the improvement of maternal health.

### FIGO/GATES Maternal and Newborn Health Initiative

- To improve policy and practice by strengthening FIGO Member Associations and using their position and knowledge to facilitate and contribute to these improvements, leading to better maternal and newborn health for under served populations in low- and middleresource countries.
- To strengthen the organisational capacity of FIGO MAs in eight African or Asian low- or middle-resource countries with high maternal and newborn mortality and morbidity to play an active role in the implementation, monitoring and evaluation of national maternal health plans.
- To enable professional associations to undertake advocacy activities aimed at raising awareness and influencing policy on issues related to maternal and newborn health at the national or regional level.
- To promote South-South collaboration between the eight initial countries and seven additional countries through the establishment of knowledgesharing processes.

### **Prevention and Treatment of Post Partum Hemorrhage**

- Joint project involving FIGO, USAID, the International Confederation of Midwives and others.
- Major initiative launched at FIGO World Congress in Santiago, Chile, in 2003.
- Action steps published and disseminated through society correspondence, FIGO Newsletter and website etc.

### Ob/Gyns for Women's Sexual and Reproductive Rights Project

- A major four year project designed to build on a vision where individual Obstetrician/Gynecologists (Ob/Gyns) would: be aware of human rights issues related to women's sexual and reproductive health; practice in concert with these rights; and be a force at the community, national and international levels to promote the respect, protection and implementation of these rights.
- To educate and increase awareness of Ob/Gyn professionals about women's rights.
- To involve Ob/Gyn professionals in an evaluation of their practice to assess whether they are protecting and promoting these rights.
- To encourage the collaboration of Ob/Gyn professionals with other forces in the civil society; to protect, promote and advance women's sexual and reproductive rights.
- To educate and increase awareness of Ob/Gyn professionals about women's rights relating to sexual and reproductive health.

### Prevention and Treatment of Obstetric Vaginal Fistulae

- Initiated by FIGO in 2001.
- Joint project involving FIGO, UNFPA, WHO, Columbia University "Averting Maternal Death & Disability" Programme and others.
- FIGO responsibility is training and education.

### **FIGO Adolescent Health Project**

- The survey explored member society perceptions of national policy, service delivery, professional training and education, and attitudes towards adolescents.
- Funded by the United Nations Fund for Population and Development and carried out by a contracted independent research body.
- Ultimate goal of strengthening the capacity of member associations to support adolescent sexual and reproductive health interventions at the national level.

### **Prevention of Unsafe Abortion Project**

 To contribute to the reduction of maternal mortality and morbidity associated with unsafe abortion through three mechanisms: reducing unintended/unwanted pregnancies; improving access to safe abortion services; and increasing the quality of and access to post-abortion care in 50 selected countries.

### **Background Information**

### a) Description of Need

Every year approximately 560,000 women die of maternal mortality and another 10 million suffer injuries related to pregnancy and childbirth. Of these maternal deaths 99 per cent take place in lower resource settings, the vast majority being in Sub Saharan Africa. Women in developing settings face a one in 61 chance of dying of a post partum hemorrhage, whereas in developed settings the risk is one in 2,800.

Approximately 30 per cent of direct maternal deaths are due to Post Partum Hemorrhage (PPH). The vast majority of these deaths take place in low resource settings where skilled care and medical supplies are at a premium. For women to die at a time of such expectation is a gross social injustice that shatters families and communities. Maternal mortality remains a critical indicator of global development efforts and at present is lagging sorely behind. Of the eight Millennium Development Goals to be achieved by 2015, MDG 5 - to reduce maternal mortality by two thirds - has shown the least progress and has even demonstrated regression in some countries.

Maternal mortality is not a simple issue; there is no single magic solution. Nevertheless, we know what it takes to save women's lives and a number of innovative technologies and techniques have been developed for

application to low resource settings. While accessible skilled medical personnel - equipped with appropriate supplies, medications and training - are the ideal, such services are out of reach for many of the world's women, particularly those who are low income, stigmatised or living away from urban centers. Treating post partum hemorrhage with Misoprostol is an innovative option with great viability in low resource settings where other methods are not easily accessed.

At the present time, the ideal treatment for PPH is Active Management of the Third Stage of Labour (AMTSL).

### AMSTL includes:

- Administration of a uterotonic agent within one minute after the baby is born;
- After the cord is clamped, delivery of the placenta by controlled cord traction (gently pulling on the umbilical cord) with counter-traction on the fundus;
- Fundal massage after delivery of the placenta.

Facilities that are equipped with intravenous fluid or drug therapy, capabilities and supplies for blood transfusions, as well as the ability to perform advanced surgical interventions, are also important in preventing maternal deaths related to post partum hemorrhage.

Oxytocin is the most routinely used uterotonic agent. This drug contracts the uterus and assists in stopping bleeding. While an inexpensive drug, Oxytocin requires special storage requirements such as refrigeration, as well as the use of needles and syringes.

Recently Misoprostol has been explored as an alterative uterotonic agent. Misoprostol is also low in cost and is administered orally, rectally, vaginally and sublingually. Storage requirements are low as it does not need refrigeration and has a long shelf life. It remains stable at high temperatures. These characteristics indicate its suitability for low resource settings where health system capacities are variable and maternal mortality is high. Additionally, Misoprostol is suitable for use by a range of health providers and can be easily administered at the community level.

### b) Why the organisation is well positioned to meet the need

The International Federation of Gynecology and Obstetrics is the only international organisation that brings together the world's national professional societies and associations of obstetricians and gynecologists. Since 1954 FIGO has been working towards improved sexual and reproductive health and professional excellence worldwide. Health professionals are key players in the day to day expression of sexual and reproductive health and rights and hold important social and expert roles. Their involvement in the most intimate aspects of women's lives and their

high level of training makes them relied upon and respected members of society with far-reaching influence.

FIGO is a well positioned key player in reducing maternal mortality. A number of existing and past FIGO projects have worked with national member associations to build their capacities and establish national guidelines, to advocate and to lobby governing bodies. FIGO has also been a leader in training health care professionals in rights-based programming and in the development of international tools and guidelines to assist health care professionals in the day to day protection of people's sexual and reproductive rights and health. Drawing on these past experiences and the technical expertise of its members. FIGO is uniquely poised to be a leader in maternal health and in the prevention of PPH. This leadership has been demonstrated in over ten years of activity related to PPH. Leveraging FIGO's important partnerships and expertise, FIGO has taken a number of actions in an attempt to reduce the burden of maternal mortality as it relates to PPH. One such activity has been the creation of joint statements with the International Confederation of Midwives on the prevention and treatment of PPH in low resource settings. The 2003 Joint Statement highlighted ten key actions that ICM and FIGO are working towards. The 2006 Statement followed up such actions with a comprehensive discussion of new advances in treatment and prevention for low resource settings. Both statements call upon national professional associations of medical experts to prioritise the lives of women and the 2006 Statement makes specific calls to action, recommendations for the prevention and treatment of PPH and highlights existing research needs. Additionally, the 2006 Statement highlights the important new role of misoprostol in tackling maternal mortality, as well as calling for greater research on the drug and its practical application.

FIGO has been an active member of POPPHI – the USAID-funded Prevention of Post Partum Hemorrhage Initiative. This five year initiative included FIGO, Engender Health, PATH, RTI International and the International Confederation of Midwives (ICM). Throughout the five-year project, the collective was able to:

- Expand AMTSL through non-training approaches to improve provider practice.
- Improve the quality and availability of AMTSL at facilities.
- Improve the quality and availability of AMTSL at the community level.
- Make uterotonic drugs and devices available at low cost to countries.

During the five-year life of POPPHI, the project contributed greatly to highlighting the importance of the prevention of treatment of PPH in reducing maternal mortality globally.

### Implementation Modalities and Monitoring and Evaluation:

FIGO HQ will be responsible for the implementation of the project as well as monitoring the progress of the project. The full time Project Manager, with the support of the secretariat and consultants, will provide regular oversight of the implementation of the project activities. This will be achieved by examining the agreed upon Logistic Framework outline of indicators. A routine data gathering, analysis and reporting system will be put in place to provide continuous information and enhance ongoing learning experiences, as well as ensure the greatest effectiveness of project activities. FIGO will evaluate all project activities internally as well as be subject to any evaluation criteria as set out by Gynuity and their funding organisations.

### **Project Management:**

- FIGO will appoint a Project Manager (please see terms of reference attached) who will be responsible for the project. The Project Manager will be under the supervision of the FIGO Chief Executive. The Project Manager will be supported by three Regional Consultants as well as secretariat assistance.
- A workplan will be developed by the Project Manager with reference to the goals and objectives and established Logistic Framework. The workplan will be implemented in reference to the timeline and will be subject to monitoring and evaluation at set periods. Periodic reporting will be included as a part of the workplan. This will be verified by Gynuity.
- The Project Manager will prepare a quarterly report in a set format outlining the achievements and outputs against the objectives set out in the Logistic Framework and work plan. This report will be shared with Gynuity and FIGO. The preparation and presentation of these reports will be the responsibility of the Project Manager.
- FIGO SMNH Committee: FIGO has a dedicated committee on Safe Motherhood and Newborn Health which is formed of distinguished ob/gyns from all FIGO geographical regions. This Committee will provide technical support to this project.

### Half Day session at FIGO World Congress and Regional and Sub Regional FIGO Meetings:

 Evaluations will be filled out by participants in the planned project sessions to evaluate their knowledge on PPH and Misoprostol, as well as to indicate their impressions regarding the meetings and training sessions. These evaluations will be applied to further develop and tailor subsequent meetings to fit the needs of the participants.

### **Country Level Activities:**

- Target countries will be expected to participate in regular meetings with the Project Manager and to provide work plans and reports on project activities at regular intervals. The Project Manager and regional consultants will visit the selected countries and submit reports on the progress of their activities.

### Development of materials to disseminate on the use of Misoprostol for PPH:

- This will take place from FIGO HQ in regard to existing materials on PPH and Misoprostol. A review and evaluation of existing technical and teaching materials on PPH and Misoprostol will take place at baseline to help determine the ways developed project materials will differ and add to the existing knowledge. A small literature review and analysis of the current state of academic discussion and public and partner knowledge on Misoprostol for PPH will also take place at baseline.
- Consultants will be hired to assist in the development of materials and consultations will take place to ensure help ensure that the material involves the concerns of major stakeholders and is targeted to the appropriate audience. Once developed, focus groups will take place to pilot the materials.
- Once materials have been developed they will be shared with project countries and adapted and translated to fit the local context. This will be done by country partners with the assistance of consultants.
- Dissemination plans will be developed and monitored for receipt and application of the shared materials. This will be done by country partners and the project manager at FIGO HQ and monitored through reporting activities.

### Overall Evaluation:

- Overall evaluation of the sub agreement will be included within the evaluation of the whole project on Misoprostol for Postpartum Hemorrhage as outlined by Gynuity and their funding bodies.

### LOGISTIC FRAMEWORK

## Sub-agreement between Gynuity Health Projects and the International Federation of Gynecology and Obstetrics MISOPROSTOL FOR POST PARTUM HEMORRHAGE IN LOW RESOURCE SETTINGS

<b>OVERALL GOAL:</b> To contribute to the overall goal of the Gynuity and Bill and Melinda Gates Foundation project by filling in information gaps about the utility, role and cost of Misoprostol in addressing the problem of post partum hemorrhage.	overall goal of the Misoprostol in add	of the Gynuity and Bill and Melinda Gates Foundation printer addressing the problem of post partum hemorrhage.	ida Gates Foundation proje t partum hemorrhage.	ct by filling in information
Activity	Responsibility	Indicator	Output	Time Frame
Objective One:  To act as a 'guiding' organisation for advocacy among the hemorrhage as the main cause in low resource settings.	acy among the medi	e medical community for reduction of maternal mortality and hi incornorating strong collaboration with international affiliates.	e medical community for reduction of maternal mortality and highlighting post partum incornorating strong collaboration with international affiliates.	ighting post partum
Activity 1:	FIGO	To have hired the Public	Program Management	2nd month of the project
Appointment of full time Public		Health Specialist	Plan prepared and	
Health specialist for project			implemented	
management				
Activity 2:	FIGO	To have appointed the	Provision of support to	4th month of the project
Appointment of three specialist		required specialist	Regional activities in	
consultants to advise on the project		consultants	preparation and implementation	
Activity 3:	FIGO	Project Documentation;	Good communication	Ongoing throughout the
Provision of secretarial support		Preparation and	between partners	project
		dissemination of reports		
Activity 4:	FIGO	Education and training	Wide access to	2 <sup>nd</sup> year of the project
Provision of support for the		materials for	materials;	
development of materials		professional	Wide use of Misoprostol	
		associations and health	for PPH in target	

		nersonnel prepared and	Comprises	
		disseminated		
<b>Activity 5:</b> Participation in Half Day session at Regional or Sub Regional FIGO Meetings	FIGO	4 half day regional and sub regional meetings to be conducted on Misoprostol for PPH (Africa, Asia, Latin America)	Greater awareness amongst health care professionals about Misoprostol for PPH; Greater utilisation of MISO for PPH	Annually throughout the project
Activity 6: Selection of specific agreed-upon countries for dissemination and advocacy activities to be further delineated by each country.	FIGO	To have selected the target countries; Preparation and dissemination of advocacy materials in each country; Translation to appropriate languages and country adaptation of materials; Dissemination plan for advocacy materials	Greater knowledge created amongst policy makers and health care professionals regarding Misoprostol for PPH; Policy changes to allow for the use of Misoprostol for PPH; General increase in the use of Misoprostol for PPH;	Selected target countries within six months of the project  Prepared and disseminated materials within the first year
Objective Two: Dissemination of information on strong evidence-based results (provided by Gynuity) of the effectiveness of Misoprostol in prevention and treatment of PPH.	idence-based result	s (provided by Gynuity) of the	effectiveness of Misoprostol in	prevention and treatment of
Activity 7:	FIGO	Supplement on	Increased evidence base	In the 2 <sup>nd</sup> year of the

PPH.				
Activity 7:	FIGO	Supplement on	Increased evidence base	In the 2 <sup>nd</sup> year of the
Development of IJGO supplement on		Misoprostol for PPH	on Misoprostol for PPH;	project
Misoprostol and PPH		published and	Greater interest and	
		disseminated in the	discussion of	

		second year	Misoprostol in academia; Greater incorporation of Misoprostol into policy and practice; Inclusion of Misoprostol in teaching and training of health care professionals	
Activity 8: Featured articles related to Misoprostol and PPH in the FIGO Journal	FIGO	Two featured articles on Misoprostol for PPH published and disseminated each year	Increased evidence base on Misoprostol for PPH; Greater interest and discussion of Misoprostol in academia; Greater incorporation of Misoprostol into policy and practice; Inclusion of Misoprostol in teaching and training of health care professionals	Annually throughout the project
Activity 9: Features related to Misoprostol and PPH, as well as project activities to be featured in the FIGO Newsletter and website	FIGO	Report on project activities in FIGO website and Newsletter; Reports on success stories and achievements at the national level	Greater knowledge of project achievements by stakeholders, partners and national organisations; Increased interest by FIGO member associations in project	Four times yearly throughout the project

Activity 10: Submission of articles, opinion pieces and reports as opportunities arise	Media monitoring for	Public solmonical	0 44 #110 40 110 14 15 16 10 10 10 10 10 10 10 10 10 10 10 10 10
	Misoprostol and PPH and responding appropriately to current debates and discussions	and impression of FIGO and Gynuity as expert resources on Misoprostol for PPH and	ongoing inroughout the project
		maternal mortality in general	
Activity 11: FIGO Half day Pre-Congress session at the	Half day sessions organised and reports	Positive influence on policy;	October 2012 FIGO World Congress
XX FIGO World Congress, Rome 2012	prepared	Greater knowledge of Misoprostol for PPH	,
Objective Three:  Development of materials to disseminate, including guidelines, protocols and teaching curricula for professional groups on the use of Misoprostol for PPH.	idelines, protocols and teaching curric	ula for professional groups on	the use of Misoprostol for
Activity 12: FIGO and		<b>Guidelines and protocols</b>	2nd and 3rd year of the
Consultations on guideline   consultants	nts guidelines and protocols	as well as teaching	project
development, protocols and teaching	for distribution at	materials are made	
curricula and the development of	national levels;	widely available;	
materials	Teaching curriculum	Increased knowledge	
	developed for use by	and policy, creating a	
	medical and midwifery	positive understanding	
	institutions at the	of the use of Misoprostol	
	national level	in PPH;	
		Greater incorporation of	
		Misoprostol for PPH into	
		knowledge and practice	
Activity 13: FIGO	Development of	On hand access for	2 <sup>nd</sup> year of the project
Development of dissemination	dissemination strategy;	health care professionals	

strategy	1	Adaptation of materials to current technical	to current technical	
	co	at the county level;	information on	
		Translation;	Misoprostol for PPH;	
	<u> </u>	Production and printing;	Greater use of	
		Dissemination through	Misoprostol for PPH;	
		workshops for trainers	Sharing of resources	
		and the FIGO website	with local bodies of	
	10	and to all FIGO affiliates	interest	

# MISOPROSTOL FOR POST PARTUM HEMORRHAGE IN LOW RESOURCE SETTINGS Sub-agreement between Gynulty Health Projects and the International Federation of Gynecology and Obstetrics

## BUDGET 2010-2014 Please note this budget should be read in consultation with the attached work-plan / log frame

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TOTAL: OBJECTIVE 1	Dissemination of Information 5 Consultants 10 Countries 5 days' duration Airfare £2,000 Per diems £175 Report Fees	Half Day regional meetings 5 speakers Air fare £2,000 Per diems £175 Duration 5 days	Education and training materials	Project Secretariat support (25% time)	Consultants' travel to 10 countries 3-4 countries per consultant Airfare £2,000 Per diems £175 per day Duration 5 days	Engagement of 3 consultants Each consultant will be hired at £5,000 per month for 3 months	Recruitment costs Salary	Appointment of full time Public health specialist	To act as a 'guiding' organisation for advocacy among the medical community for reduction of maternal mortality and highlighting post partum hemorrhage as the main cause in low resource settings, incorporating strong collaboration with international affiliates.	ACTIVITY
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Objective 2 Dissemination of information on strong evidence-based results (provided by Gynuity) of the effectiveness of Misoprostol in prevention and treatment of PPH

			14	13	Objective 3		Ħ	10	9	80	7
	BUDGET TOTAL	10 Countries x £2,500 TOTAL: OBJECTIVE 3	Development of dissemination strategy Country level	Consultations Guideline development and dissemination	Development of materials to disseminate, including guidelines, protocols and teaching curricula for professional groups on the use of Misoprostol for PPH	TOTAL: OBJECTIVE 2	Half day pre-congress session invited guests from participating countriesand 6 speakers Total 30 people Air Fare £2,000 Per Diems £175 Duration 5 days	Submission of articles	Featured articles to Misoprostol FIGO Newsletter and website	Featured articles to Misoprostol FIGO Journal	Development of IJGO Supplement
			×	× ×	nduding guidelines, proto		nd 6 speakers	×	×	×	
	£284,000	62,500	25,000	37,500 ×	cols and teaching curricul	12,500		5,000	3,500	4,000	
	11	11	×	× ×	la for professional group	11		×	×	×	×
	£366,050	75,000	25,000	50,000 x	ps on the use of Misopr	87,500		5,000	3,500	4,000	75,000
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UNITED STATES DOLLARS AS AT 11 MARCH 2010: E = 1.51	£366,983	75,000	25,000	50,000 × ×		98,750	60,000 26,250	5,000 ×	3,500	4,000	
AS AT 11 MARCH 201		11	×	×		11			×	×	
	£290,953	75,000	25,000	50,000		12,500		5,000	3,500	4,000	
USD 1,981,193.31	£1,307,986	287,500	100,000	187,500		211,250	60,000 26,250	20,000	14,000	16,000	75,000

Annex One: Terms of Reference for Project Manager



### International Federation of Gynecology and Obstetrics ("FIGO")

### Misoprostol for Post Partum Hemorrhage in Low Resource Settings Project Manager

### **Job Description**

FIGO – the International Federation of Gynecology and Obstetrics ("FIGO") – is the only organisation that brings together professional societies of obstetricians and gynecologists on a global basis. Currently it has member societies in 124 countries or territories.

The organisation's mission is to promote the well-being of women and their children and to raise the standard of practice in obstetrics and gynecology around the world. It strives to ensure respect for women and advancement of their status and promote greater involvement of women in our specialty. FIGO commits its resources to the promotion of sexual and reproductive health and rights through educational, research and advocacy activities and to strengthening its communication links with and between its member societies.

FIGO has recently obtained funding to promote the use of Misoprostol in the treatment of post partum hemorrhage. Such a project will enable FIGO to assist its member societies in low- and middle-resource countries with high levels of maternal and newborn mortality and morbidity to play a catalytic role in making positive changes in policy and practice for maternal health, especially for the poor and underserved population.

The overall goal of the project is to fill information gaps about the utility, role and cost of Misoprostol in addressing the problem of post partum hemorrhage. This goal will be achieved by working with FIGO to:

- Develop FIGO as a guiding organisation for advocacy among the medical community for reduction of maternal mortality and highlighting post partum hemorrhage as the main cause in low resource settings, incorporating strong collaboration with international affiliates.
- Disseminate information on strong evidence-based results of the effectiveness of Misoprostol in the prevention and treatment of PPH.
- Develop materials to disseminate, including guidelines, protocols and teaching curricula for professional groups on the use of Misoprostol for PPH.

### The role of the new Project Manager will be to:

- 1. Work with FIGO's chief executive officer and the FIGO secretariat as well as other project partners.
- Provide managerial and technical assistance at the FIGO Headquarters with the implementation of project activities in the selected project countries. This will be achieved by closely examining the agreed efficiency, effectiveness and impact indicators.
- 3. Develop a comprehensive routine data gathering, analysis and reporting system to provide project management and beneficiaries with continuous information, enhance ongoing learning experiences, ensure greater effectiveness of project interventions and guarantee project accountability with donors and stakeholders.
- 4. Undertake technical monitoring visits to the selected countries to assist in implementation of activities when needed. Assist in the development of regional work plans.
- 5. Assist with follow up on the project activities.
- 6. Prepare quarterly reports in a set format outlining the achievements and outputs against the objectives.
- 7. Comprehensively document project activities and undertake regular technical, administrative and financial reporting.
- 8. Prepare narrative and financial reports to funding bodies and appropriate senior FIGO officials and governing bodies.
- 9. Maintain contact and ensure appropriate communication with all those involved at international, national and regional levels in the project.
- 10. Assist the Project Director in monitoring the timely receipt of reports, ensuring their consistency with the approved project objectives.
- 11. Provide information to the Chief Executive, and appropriate senior FIGO officials, when troubleshooting efforts are needed.
- 12. Any other duties commensurate with the main objectives of the role as assigned from time to time by the Chief Executive.

The Project Manager will work under the immediate supervision of the Project Director.

### **Ideal candidate**

The ideal candidate will be preferably a public health specialist, or have wide experience in the management of maternal and newborn health projects in low-resource countries in Africa and Asia.

### **Term**

This will be a fixed-term appointment of one year but will be renewed annually as per satisfactory performance reporting with a view to renewing the appointment to provide an overall commitment linked to the project term of four years.

### Salary

By negotiation and commensurate with experience.